

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
March 23, 2026
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:30 P.M.*
 - i. *Present:*
 - a. *Katie Bauknecht*
 - b. *Paul Sowinski – arrived at Item 8*
 - c. *Vicki L. Holewinski*
 - d. *Lauren Sowinski*
 - e. *Eli Volkmann*

- *There were 5 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Eli V.* 2. *Katie B.* ...to approve the agenda with a correction for Item 9 to read “Open Ranger bids and award the Ranger to the highest bidder.” 2 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on February 16, 2026

- **Motion:** 1. *Eli V.* 2. *Katie B.* ... to approve the minutes. 2 ayes. Carried.

4. Treasurer’s Report

- **Motion:** 1. *Eli V.* 2. *Katie B.* ... to approve the Treasurer’s Report with an ending balance of \$453,687.56. Carried.

5. Approval of vouchers

- **Motion:** 1. *Eli V.* 2. *Katie B.* ... to approve the vouchers with a balance of \$84,556.56. 2 ayes. Carried.

6. Public comments

- *None*

7. Correspondences:

- A. Letter from the Department of Revenue regarding upcoming assessment
 - i. *Katie B. informed the Board that we received another letter for this*
- B. Wisconsin Arts Board
 - i. *Katie informed the Board that we received an invitation a Wisconsin Arts Board event.*

C. Thank you from Three Lakes School District

- i. *Katie read a Thank you letter from the Three Lakes School District for allowing them to use the Town Hall kitchen during their renovation*

8. Close acceptance of Ranger bids

- **Motion:** 1. *Eli V.* 2. *Paul S.* ... to close acceptance of Ranger bids. Carried.

9. Open Ranger bids and award projects to highest bidder

- *Two bids were received – one from George Jacques for \$300 and one from Thomas Troedel for \$401.*
- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to award the Ranger to Thomas Troedel for \$401.00 Carried.

10. Approve operator license
 - A. Jon Brandt
 - **Motion:** 1. Paul S. 2. Eli V. ... to approve the license pending a background check to be performed by the Clerk. Carried.
11. Review Town Crew job descriptions and advertise for future employee position
 - **Motion:** 1. Eli V. 2. Paul S. ... to advertise for a Town Crew job opening, with a deadline of April 27, 2026. Carried.
12. Discuss accepted road bids from February meeting
 - Estimates were reviewed for shoulder work for Rolling Acres Dr, Fire Lane, and King Rd
 - **Motion:** 1. Paul S. 2. Eli V. ... to proceed with the accepted bids from Pitlik and Wick for the grinding and re-paving of Lost Lake Rd, Swan Dr, Tower Rd and E. Tower Rd. To have that road work done in 2026, as well as the shoulder work for Rolling Acres Dr, Fire Lane, and King Rd. No work will be done on Wautosa Circle at this time. Carried.
13. Discuss Town Hall women's restroom project
 - An estimate was reviewed from Solid Rock Services for updates to the women's bathroom in the Town Hall
 - **Motion:** 1. Paul S. 2. Katie B. ... to have Solid Rock Services work on the women's restroom project based on the estimate provided. Mike will help schedule. Eli abstained. 2 ayes. Carried.
14. Discuss soccer pavilion concrete project
 - Future meeting
15. Discuss capital outlay projects for 2026 – roads, backhoe, generator, Fire Department tender
 - A spec sheet/estimate was reviewed for a new backhoe from Miller-Bradford & Risberg.
 - Will get official estimates for generator at future meetings
 - Will have numbers for the Fire Department tender at the April meeting
 - **Motion:** 1. Paul S. 2. Eli V. ... to order the new backhoe from Miller-Bradford & Risberg, with Katie working on a loan from the Board of Commissioners of Public Lands for it. Carried.
16. Discuss plow truck repairs due to tire errors
 - Discussed repair work that had to be done to plow trucks due to improper tires that were put on by a company.
17. Road work/Town Hall Report
 - **Motion:** 1. Eli V. 2. Paul S. ... to approve the reports as presented. Carried.
18. Set the date for the next board meeting – April 21, 2026 at 6:30 P.M.
19. Annual Meeting April 21, 2026 at 7:00 P.M.
15. Adjourned at 6:34 P.M.
17. Future Agenda Items
 - A. Coordinated Comprehensive Plan